

OFFICE RELOCATION CHECKLIST

STEP 1

6 to 8 weeks before your office relocation, begin to budget moving expenses, plan what to move with, and research moving companies.



STEP 2

4 to 6 weeks before your relocation, schedule your move with Little Red Wagon Moving!



STEP 3

2 to 4 weeks before your office move, arrange for any storage, start to plan your furniture layout, and report your future address with the proper agencies.



STEP 4

1 to 2 weeks before your move, organize any valuables that you will transport yourself, and begin to prepare for your move!



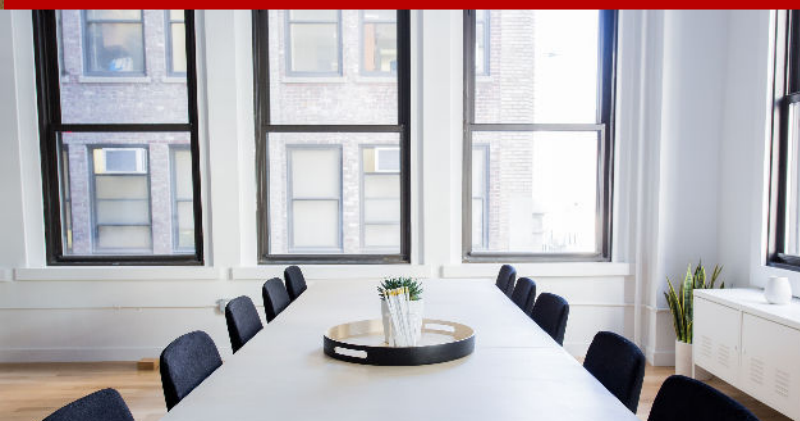
STEP 5

1 week before, dispose of any perishable items, make an inventory list of items you will be moving personally, and confirm your move with Little Red Wagon Moving.

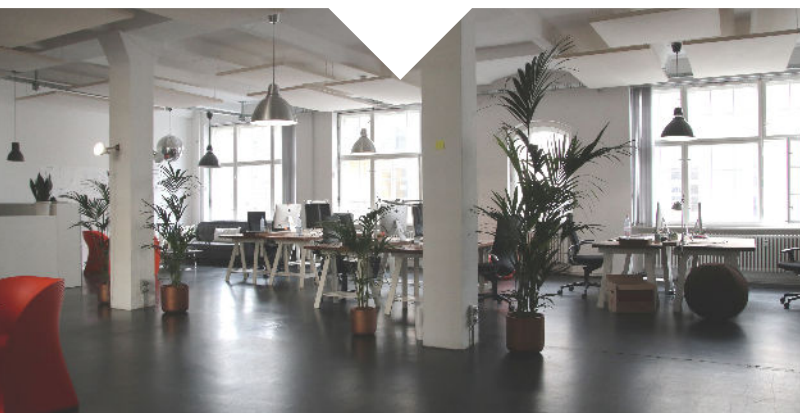


STEP 6

On move day, help guide the movers to your new location and celebrate your relocation!



**Little Red Wagon
Moving, Inc.**
The Happy Movers



At Little Red Wagon Moving, our movers are proud to provide organized and carefully planned moves so your belongings arrive at your new location safely. Request a free estimate today!